



# SITI Recruitsharp™ - Recruitment Automation and Management System

**Recruitsharp** automates, streamlines and simplifies every facet of the recruitment process. With **Requisition Management System** and **Candidate Management System** and **Staffing Vendor Management System** and **Intelligence System** Recruitsharp is the industry's most robust offerings.

## Whether you're an HR Professional, a Recruiter or a Hiring Manager, Recruitsharp will:

- Accelerate the hiring process
- Save administrative, advertising and agencies costs
- Gain total visibility into your recruitment processes
- Ensure fair hiring practices and comply with EEO and AA regulations

## Requisition Management System:

- **Quick requisitions:** Create requisitions faster using predefined job descriptions
- **Reduce administrative burdens:** Automate requisition approval process and lifts administrative burdens such as paperwork, document storage and email tracking
- **Faster hiring:** Real-time responses result in faster hiring
- **Improve communications:** With easy online collaboration and up-to-date status, internal communications are dramatically improved

## Candidate Management System:

- **Larger talent pool:** Multi-channel sourcing captures candidates from your corporate website, external job boards, employee referrals and career fairs
- **Regulatory compliance:** Save all communications and notes for candidates
- **Short listed Results:** Candidate Auto-Rank™ shortlists and ranks candidates based on weighted prescreen questions

## Staffing Vendor Management System:

- **Manage vendors:** A single view into all vendor activities and performance
- **Expedite hiring of urgent positions:** Restrict outsourcing to preferred vendors and Ranks vendor response: time stamps clearly identify which vendor first submitted a candidate
- **Reduce administrative burden:** Coordinate online with all vendors via a web-based system and eliminate wasted time answering telephone and email enquiries.

## Intelligence System:

- **Monitor:** Allows monitoring the effectiveness and costs of recruiting processes
- **Report:** Get instant, on-demand graphical standard and custom reports on key staffing metrics such as performance, time, expense, vendors and compliance
- **Forecast:** Forecast human capital requirement based on past performance